

NOTICE

Original Documents Submission for AKTU verification

Applicable to the students admitted directly at college level (Management Quota/Vacant seats) and PMSSS/ KM quota students

(B.Tech/B.Pharm/MBA/MCA-1st year and 2nd year Lateral Entry, Session 2025-26)

With reference to the AKTU Enrollment Verification notification for the session 2025-26, all those students who admitted directly at college level (Management Quota/Vacant seats) and PMSSS/KM quota students are required to submit their original documents (**10th Marksheets, 12th/Diploma/Graduation Marksheets, Caste Certificate (OBC/SC-ST/Gen-EWS), etc, as per documents uploaded on the AKTU Enrollment Form**) to the Registrar office at **Room No-114, Block-E** latest by **January 28, 2026** for AKTU verification. These documents will be returned to the students after AKTU verification.

The list of students who need to submit original documents for physical verification is attached.

Students are advised to put their original documents in an envelope and fill the information in the attached checklist (both parts) and affix one part on the envelope and submit it along with second part (for receiving) in the college.


(Vinod Kumar)
Registrar

CC: 1. Hon'ble Chairman - for kind Information please
2. Hon'ble CEO - for kind information please
3. Director-GCET/Director-GIMT/Director-GCOP
4. All Deans/HODs
5. All Notice Board

GCET/GIMT/GCOP
DOCUMENTS CHECK LIST

Please fill all the entries and write serial number of the respective document. Put all documents in an envelope and affix one part of this check-list on envelope and submit it with other part (for receiving) in the college.

Name of Student	Course & Branch
AKTU Roll No.	Year (1 st /2 nd)
Admission No.	Admission Mode
Mobile No.	Category (✓)

SN	Document Description			Document Serial No.
1	High School(10 th) Marksheets/Certificate (Whichever uploaded on AKTU Portal)			
2	Intermediate (12 th) Marksheets (for B.Tech/B.Pharm-1st yr students)			
3	Diploma Final Year Marksheets (for B.Tech/B.Pharm Lateral Entry students)			
4	Graduation Final Year Marksheets (for MBA/MCA students)			
5	Migration Certificate from last attended Board/University	Only TC for 12th pass out from UP Board/Diploma from BTE-UP	If not submitted earlier	
6	Gap Certificate (If applicable and not submitted earlier)			
7	Caste Certificate (for SC/ST/OBC Only)			
8	EWS Certificate (only for students enrolled under GEN-EWS quota)			
9	Domicile Certificate (If applicable)			

Total number of original documents (in figures) _____ In words _____

Date: _____ Signature of the student: _____

Office Register Entry No: _____ Documents received by (Signature) _____

GCET/GIMT/GCOP
DOCUMENTS CHECK LIST

Please fill all the entries and write serial number of the respective document. Put all documents in an envelope and affix one part of this check-list on envelope and submit it with other part (for receiving) in the college.

Name of Student	Course & Branch
AKTU Roll No.	Year(1 st /2 nd)
Admission No.	Admission Mode
Mobile No.	Category (✓)

SN	Document Description			Document Serial No.
1	High School(10 th) Marksheets/Certificate (Whichever uploaded on AKTU Portal)			
2	Intermediate (12 th) Marksheets (for B.Tech/B.Pharm-1st yr students)			
3	Diploma Final Year Marksheets (for B.Tech/B.Pharm Lateral Entry students)			
4	Graduation Final Year Marksheets (for MBA/MCA students)			
5	Migration Certificate from last attended Board/University	Only TC for 12th pass out from UP Board/Diploma from BTE-UP	If not submitted earlier	
6	Gap Certificate (If applicable and not submitted earlier)			
7	Caste Certificate (for SC/ST/OBC Only)			
8	EWS Certificate (only for students enrolled under GEN-EWS quota)			
9	Domicile Certificate (If applicable)			

Total number of original documents (in figures) _____ In words _____

Date: _____ Signature of the student: _____

Office Register Entry No: _____ Documents received by (Signature) _____