



Date:01.10.2019

Sub: Delegation of Financial powers

I hereby delegate revised financial powers to the below mentioned designations:

Designation	Authorized amount
Director	Rs.5,00,000
HOD	Rs. 1,00,000
Faculty	Rs. 1,000 to Rs. 10,000

Purpose for which the above mentioned can utilize their financial powers are:

Designation	Utilization for
Director/ HOD	Organizing conferences/ Guest Lectures/ FDPs/ Workshops/ Seminars
Faculty	Participating in various events outside the organization

The financial limits may please be adhered to and any proposals exceeding these limits maybe sent to the Finance Director.

Chairman

Galgotias College of Engineering & Technology