



GALGOTIAS COLLEGE OF ENGINEERING AND TECHNOLOGY

1, Knowledge Park-II, Greater Noida

IQAC/17-18/MOM-2

Date: 30th Jan 2018

Minutes of Meeting of 2nd Internal Quality Assurance Cell (IQAC)
Dated 29th Jan 2018

Members Present: Dr. Laxmanan M
Dr. Asim Qadri
Dr. Vishnu Sharma
Dr. Rajni Saggu
Ms. Ambikapathy
Dr. Renu Sareen
Dr. Nirupa Laxmi
Mr. Gagan Tiwari
Dr. Jaspreet Kour
Ms Kriti Sagar

Dr. Praveen Kumar Maduri, IQAC Coordinator, welcomed all members. The following points were discussed in the meeting:

1. The Director, Dr. V.K Dwivedi insisted HoDs to ensure that the academic calendar provided by the college is implemented properly and efficiently.
2. Meetings of various committees at department and central level should be held regularly.
3. It was resolved to get department evaluation done, which will be based on the guidelines given by NAAC. All the HoDs were instructed to prepare academic and laboratory files in the department.
4. The HoDs were asked to give convenient slot for audit to be conducted at the end of semester. Also name of two senior faculty from the department to be proposed by HoDs as Evaluators for IQAC.



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5. The IQAC members along with IQAC evaluators will be conducting the audit.
6. Technical-Cultural fest to be organized in each department.
7. All the Heads of the department are advised to monitor & plan quality improvement strategies taking into consideration the feedback of all relevant stakeholders.
8. The preparation for International Conference by EEE department reviewed.
9. Green Energy initiatives like LED, Solar Panel should be introduced

The meeting concluded with the vote of thanks.

Dr. Praveen Kumar Maduri
IQAC Coordinator

Cc: The Director
IQAC Members