

# **GALGOTIAS INSTITUTE OF MANAGEMENT AND TECHNOLOGY**

1, Knowledge Park - II, Greater Noida, 201308

#### OFFICE OF EXAMINATION CONTROL

The Office of Examination Control takes care of Internal Examination of GIMT as well as External Examination of AKTU, whenever GIMT is made an examination centre.



Prof. Tariq Siddiqi Controller of Examinations

## PRIMARY FUNCTIONS OF EXAM CELL

The Examination Cell is headed by the Controller of Examinations (Co E) and supported by a team of faculty members. The prime responsibility of Examination Cell is to facilitate the administration of examinations (Internal and External Exams).

- To plan, schedule, and administer Internal Examinations
- To coordinate with other examination centers to ensure seamless execution of End Semester Examinations.
- To address exam related grievances of students
- To maintain all examination related documents
- To communicate with all stakeholders (Students, Faculty members and AKTU) regarding examination matters.

### **Examination Cell Members**

Prof. Tariq Siddiqi : Controller of Examination
Prof. Deepti Tripathi : Dy. Controller of Examination
Prof. Manisha Kumar : Dy. Controller of Examination

Mr. Anjul Kapil : Member

Mr. Shrikrishna Thapliyal : Office Executive

# **EXAMINATION RELATED AKTU RULES AND REGULATIONS**

UFM Debarred Exam Challenge Evaluation Promotion Grace Marks