



GALGOTIAS COLLEGE OF ENGINEERING AND TECHNOLOGY

1, Knowledge Park-II, Greater NOIDA, Uttar Pradesh, 201310

DOG CET/Notices/2024/109

26th September, 2024

INSTRUCTIONS FOR STUDENTS

Academic success often results from various factors, including effective teaching methods, a conducive learning environment, and motivated students. Here are some important academic instructions for students to help them excel in their studies.

ACADEMIC INSTRUCTIONS

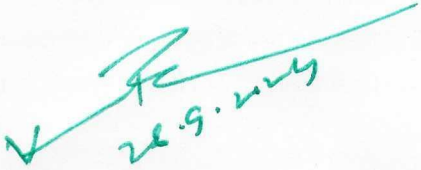
1. Students are advised to attend all classes, labs, seminars, and project work according to the department's timetable.
2. Wearing an I-card is always mandatory for all students while on college premises. Without an I-card, no student will be allowed to attend any theory or lab class.
3. Students must also participate in all scheduled co-curricular activities, including guest lectures, alumni lectures, personality development programs, etc.
4. Students are expected to be seated in the classroom before the faculty member enters the room. Latecomers (for any reason) will not be marked as present for the class.
5. Students must keep their mobile phones switched off during theory and lab classes.
6. Students must meet the attendance criteria specified by the Institute/ University.
7. Any changes affecting students or class schedules will be communicated through notice boards or other modes, including email or online messages. Students need to stay updated with these communications.
8. Students are advised not to participate in mass bunking of classes. Such practices will result in disciplinary action and monetary fines.

INSTRUCTIONS FOR EXAMINATIONS

During internal examinations, students are required to adhere to the following instructions:

1. Students need an ID card to be allowed to enter the examination hall.
2. Students should occupy their assigned seats according to the seating plan.
3. Late entry into the examination hall is strictly prohibited.

4. The use or possession of mobile phones/electronic gadgets/any paper/chits or study materials of any kind is strictly prohibited within the examination hall. If any such items are found, a UFM (Unfair Means) case will be initiated against the student
5. Students should keep their mobile phones in their bags in either switch off or silent mode. The invigilator and the Institute are not responsible in case of loss or theft.
6. Students are advised only to write their roll number on the question paper.


22.9.2024

Prof. (Dr.) Vikram Bali
Director

Copy to : Hon'ble Chairman Sir, for the kind information
: Hon'ble CEO Sir, for the kind information
: All Deans, HoDs & Section I/Cs
: All Faculty & Staff Members
: All Students