

NOTICE

**UP Govt. Scholarship and Fee Reimbursement Application Form Submission,
Session 2024-25 (Fresh /Renewal) –Phase-II**

All the concerned students (UP Domicile) are hereby informed that the last date for submission of the scholarship application form of UP Govt. scholarship (Phase-II) is **20th December 2024**. The eligible students must fill the online application form (**fresh/renewal**) on the UP Government scholarship portal and submit it along with relevant documents in the **Registrar Office (E-115)** by **20-12-2024**. Students are advised not to wait for last date and submit form at the earliest.

Eligibility Criteria:

1. Student should be **permanent resident of UP** and must have domicile certificate and category certificate in case of OBC/SC/ST, issued by the District Authorities of UP in his/her name.
2. The annual income of the parents from all sources should be up to **Rs.2,00,000/-** (Rs. Two Lakh only). In case of students belonging to **SC/ST category**, the Income limit of the Parents is **Rs.2,50,000/-** (Rs. Two Lakh Fifty Thousand only). The Income certificate in the name of your **Father (Mother, if father is not alive)** issued by the Distt. Revenue Authorities to that effect is essential for the purpose.
3. Student should have passed last given examination.
4. Student pursuing B. Tech course should not have applied for Scholarship for any graduation course in last years. (The students admitted by way of lateral entry on the basis of B.Sc. are eligible to apply)
5. Student pursuing MCA/ MBA should not have applied for scholarship in any post-graduation (professional) course in last years.
6. General/OBC category students admitted in B. Tech/B. Pharm-1st year must have obtained at least **60%** marks in their INTERMEDIATE (12th) examination.
7. General/OBC category students admitted in MCA/MBA should have obtained minimum 55% marks in their GRADUATION.
8. **GENERAL/SC/ST** category students should have been admitted through **AKTU COUNSELLING (UPTAC)-2024** (for B Tech/B. Pharm/MBA/MCA) / **JEECUP counseling-2024** (for D. Pharm). General/SC/ST category students admitted through Management Quota/Vacant Seats are not eligible for UP Govt scholarship.
9. Students who applied for a scholarship to UP Govt during the last year 2023-2024, but did not receive a scholarship, are required to apply for a scholarship **renewal only**. Do not apply as fresh.
10. The students admitted under **FEE WAIVER QUOTA** are not eligible for UP Govt scholarship.

Students belonging to Minority Category (Muslim / Sikh /Jain/ Christian /Neo Budh) are advised to apply under Minority category only. (Even if they are categorized under OBC category). Further students of minority category are strictly advised to apply only under one scheme (i.e.either under Central Govt. Merit cum Means Scheme for Minority Community (MOMA) or under UP Govt. scheme)


(Vinod Kumar)

REGISTRAR

- CC:
1. Hon'ble Chairman - for kind Information please
 2. Hon'ble CEO - for kind information please
 3. Director-GCET/Director-GIMT/Director-GCOP
 4. All Deans/HODs/Library/ERP
 5. All Notice Board

PROCESS FOR UP GOVT SCHOLARSHIP APPLICATION

Fresh application

Step 1: New Student Registration

- Visit to the UP Government Scholarship Portal <https://scholarship.up.gov.in/>
- Click on the **Student** tab and select **New Registration**.
- Select the **Postmatric Other Than Intermediate (Fresh)** according to your **category**.
- Registration Form will open. Students are required to fill personal information.
 - Information should be correct.
 - Name/Father's Name/DOB should be filled according to High School (10th) certificate /Aadhar
 - Entry should be filled in Capital Letter of ENGLISH
- Click on "**Submit**" to register.
- Take the printout of the registration slip for future references.

Step 2: Application form filling by Student Login

Once registered, click on the **Student** tab and select **Fresh Login** option for fresh applications and select **Postmatric Other Than Intermediate (Fresh)** according to your **category**.

- Log in with your Registration number, Date of Birth and Password.
- You will be directed to a page containing important instructions regarding form filling.
- Read all instructions carefully and tick on the box given at the end of the page and click **Proceed**.
- Now you will be directed to User Dashboard.
- Click on Digilocker verification (डिजिलॉकर से सत्यापन करें) and complete verification with registered mobile number.
- Click on **Fill Scholarship Application Form** section (छात्रवृत्ति हेतु आवेदन पत्र भरें).
- Fill in required details in the scholarship application form. Please fill correct details. If this information is found incorrect at any stage, application form will be rejected and may be penalised for any concealment or misrepresentation of facts.
- Upload Documents
- Income/Caste Authentication
- Aadhaar Authentication
- NCPI Authenticaton
- Click on **SUBMIT**.

Students admitted in year 2024 may please note:

- 1) **Course Type** : Select Self Finance (स्ववित्तपोषित)
- 2) **Name of Course**: Select your course
- 3) **Name of Branch**: Select your branch correctly
- 4) **Year of Course & Duration**: Fill current year of course and Total Duration of course
- 5) **Is admitted through Lateral Entry**: Select Yes if admitted through lateral entry
- 6) **Hosteller/Day Scholar**: Select **Hosteller (आवासीय छात्र)** if staying in GALGOTIAS In-campus Hostel otherwise select **DAY SCHOLAR (दिवा छात्र)**
- 7) **Date of Admission to First year of course**: Fill date of admission in 1st year of course (Lateral entry students will fill date of admission to 2nd year)
- 8) **Date of Admission to current session**: Fill class starting date of the current session
- 9) **University/Board/Affiliating Agency Enrollment No.:** Newly admitted students may fill admission number
- 10) **University/Board/Affiliating Agency Name**: Select **U.P. Technical University, Lucknow** for B.Tech/ B.Pharm/ MBA/ MBA(LSCM)/MCA course
- 11) **Is admitted to course by merit of Marks (12th):**
 - Select YES, if admitted directly at college level through Merit Based Selection Process (B.Tech/B.Pharm/D.Pharm)
 - Select NO, if admitted through AKTU/JEECUP counseling, PG Course students will also select NO

12) **Eligibility of the COURSE:**

- **INTERMEDIATE** for B. Tech/B.Pharm/D.Pharm-1st year students
- **DIPLOMA** for B. Tech/B.Pharm-2nd year students admitted by way of lateral entry
- **GRADUATION** for MBA/MBA(LSCM)/MCA students and 2nd year lateral students admitted on the basis of B.Sc.

13) **Is admitted to course by way of entrance examination (UPSEE(AKTU)/JEECUP/NEET):**

- Select YES, if admitted through AKTU/JEECUP counseling
- Select NO, if admitted directly at college level through Merit Based Selection Process

14) **Type of Entrance Examination:**

- Select applicable Entrance Exam Name (JEE-Mains/CUET/JEECUP), if admitted through AKTU Counselling

15) **COUNSELLING NO.:** Fill Entrance exam Application Number/CUET Roll No. (As mentioned on Seat Allotment Letter).

16) **Year of Entrance Examination:** Fill entrance examination appearing year. Students admitted through AKTU/JEECUP counseling in current session 2024-25 will fill 2024.

17) **Rank obtained in Entrance Examination:** Fill your General Rank (**Overall**) in the entrance exam. **Do not fill category rank**

18) **Cut-off marks obtained in Entrance Examination:** Fill your obtained marks in the entrance exam

19) **NON-REFUNDABLE FEE (अनुमोदित वार्षिक नॉन रिफण्डेबिल अनिवार्य शुल्क):** Fill amount Rs.117103/- for B.Tech/B.Pharm/MBA/MCA

20) The student information (Student Name, Father Name, Gender and DOB) in the High School (10th) certificate should be same with the Aadhaar card.

21) **Demographic Authentication** (Aadhar number, Name, Date of Birth) is compulsory to fill fresh application form. The fresh applicants will do e-KYC by using Digi-Locker for demographic authentication.

22) **Bank account must be linked with aadhar and seeded with NPCI.** Bank Account should be properly functional. It is advisable to maintain the minimum balance in your account and carry out transactions at least every 03 months. The bank account should not be account of a MINOR and does not have Maximum Limit restrictions.

23) The students applying for Scholarship must maintain **minimum 75% attendance**.

Step 4: Final submission online

Now you will be directed to take printout of the scholarship form for **CHECKING**. Print it and **check your details and if there is any mistake then correct it. Once you finally submit the application form, you cannot modify the details on the portal, so it is advised to visit the Registrar office for checking Scholarship Form before final submission.**

Step 5: Scholarship Form Submission in the college

After final submission of the scholarship application form on the portal, take the print out of the form and submit it along with other supporting documents to the Registrar Office of the college. The documents should be arranged as per check-list.

Renewal application

To renew the UP Scholarship for 2024-25, students can follow these steps:

1. Login with **Renewal Login** on official website of the Uttar Pradesh Social Welfare Department at <https://scholarship.up.gov.in/> with registration ID, date of birth, password, and CAPTCHA
2. Click on For NCPI Verification
3. Click on Check NCPI Status
4. After NPCI authentication print the application and submit it along with other supporting documents to the Registrar Office of the college.

Documents Check List for UP Govt. Scholarship Form Submission

The scholarship form along with **self-attested documents** should be arranged in the following order and submit **(Original & Photocopy)** physically in the **Registrar Office (Room No. 115, Block-E)**.

1. Scholarship Form (2024-25)

Write your active Mobile Number, Admission No, and Percentage of marks in qualifying exam (12th/Diploma/Graduation) on the top of scholarship form

2. Current Year Fee Receipt (Session 2024-25)

3. Hostel Fee Receipt: For in-campus hosteller only

4. Photo Copy of Seat Allotment Letter

5. Result of Entrance Examination-JEE-Main/CUET(UG)/CUET(PG)- as applicable

6. Income Certificate in the name of Father (Mother, If father is not alive)

- Date of issue should be after 01/04/2024

7. Caste Certificate (SC/ST/OBC) of the student-

- OBC Certificate should be issued after 01/04/2024

8. Domicile Certificate of the student

9. High School (10th) Certificate

10. Last Exam Passed Result (In case of renewal, submit previous year result i.e. 2023-24)

11. Qualifying Exam Result:

- Intermediate(12th) Marksheet for B.Tech/B.Pharm/D.Pharm-1st Year
- Diploma marksheet for Lateral Entry to 2nd year
- Graduation Marksheet for MBA/MCA students-1st year

12. Copy of Bank Pass Book (Account Number, Account Holder Name, Branch Address, IFSC Code, etc must be properly stated)

13. Copy of Aadhar Card

14. Gap Affidavit (Original), if student admitted in this year, i.e. 2024-25 and he has passed qualifying exam, i.e. Intermediate/ Diploma/ Graduation prior to session 2023-24.

15. Attendance Undertaking

16. Student Affidavit and Father Affidavit (Original) on Rs. 10 Stamp Paper